

AGENDA

COMMITTEE OF THE WHOLE

Tuesday, March 17, 2015

7:30 p.m.

**Activity Room 1, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Dianne St. Jacques
Councillor Sally Mole
Councillor Randy Oliwa
Councillor Marilyn McEwen
Councillor Mayco Noel



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COMMITTEE OF THE WHOLE MEETING

7:30 p.m.

Tuesday, March 17, 2015

**Activity Room One, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet**

AGENDA

1. CALL TO ORDER

2. ADOPTION OF MINUTES

None

3. PUBLIC INPUT, DELEGATIONS AND PETITIONS

Delegations

3.1. Jim Morgan, Pacific Rim National Park

4. REPORTS FROM COUNCIL OR STAFF

**4.1. DFO / Small Craft Harbour Meeting Follow-up and Appointment of
Select Working Committee**

4.2. Harbour Advisory Commission Minutes & Recommendations

pg.5

- March 4, 2015 Minutes (draft)

5. LATE ITEMS

Late items are introduced by Council approval during the meeting.

6. NEW BUSINESS

7. PUBLIC QUESTION PERIOD

8. CLOSED SESSION

THAT pursuant to Section 90(1), subsection (e) of the *Community Charter*, the Committee of the Whole proceed to an in-camera session for discussion related to land acquisitions.

9. ADJOURNMENT

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Harbour Advisory Commission
Meeting March 4, 2015 Ucluelet Community Centre
500 Matterson Drive, Ucluelet BC

IN ATTENDANCE

Laurie Charnell
Doug Kimoto
Rich Parlee
Rob Thoms
Councillor Randy Oliwa
Barb Millar, recording secretary

CALL TO ORDER

Chairperson Parlee called the meeting to order at 7:30 pm. He thanked the three charter operators in attendance and introduced the guests from Small Craft Harbour: Katie Rattan, Program Officer and Mike Braim, senior project engineer.

Ms. Rattan and Mr. Braim summarized for the commission their afternoon meeting with District staff, Councillor Oliwa and Chair Parlee: (item R-3 on the agenda)

- Next stage will be a planning exercise with a working group to be appointed by the District of Ucluelet - examine the facility priorities identified in the harbour plan compiled by Levi Timmermans., and facility needs identified from previous planning exercises to come up with plans, ideas, and conceptual drawings for the outer basin. All plans must fit the needs of the fishing industry; these will be forwarded to DFO to formulate into plans and specifications to create a master plan for Ucluelet. This will be an engineered plan with consideration to asset management, repair schemes and the life cycle of the facilities.
- Thanks to the Harbour Advisory Commission for all their hard work in getting ideas onto paper; noted of 150 projects, Ucluelet is in the top 10. Common priority is wave protection in the outer basin and to examine solutions for wave protection; also to examine what is in place in the inner basin and how to develop the inner basin in the future.
- Now at the planning phase to collect as much information as possible, to be formulated into a proposal. This Master plan will have to be broken into phases, which works better for funding purposes. Noted, at the planning phase, all discussions must be kept confidential.
- Mr. Braim and the Commission members had an informal discussion about breakwater design and concepts.

Chair Parlee thanked Ms. Rattan and Mr. Braim for attending this portion of the meeting and summarized the next step will be the appointment of working group members by the District of Ucluelet.

Mr. Braim stressed he is approachable at any time to discuss ideas and answer questions.

APPROVAL OF THE MINUTES

Moved by Commissioner Thoms seconded by Commissioner Charnell to accept the minutes of January 14, 2015 minutes.

CARRIED

BUISSNESS OUT OF THE MINUTES

NONE

PUBLIC INPUT, DELEGATION, PETITIONS:

NONE

CORRESPONDENCE

NONE

INFORMATION ITEMS

NONE

DISCUSSION ITEMS

D-1 - Capping

- Chair Parlee allowed a short discussion between the audience in attendance and commission members.

REPORTS

R-1 HAABC Report

Chair Parlee noted he had sent daily summaries of the meetings by email. Of particular interest:

- derelict vessels are a huge contentious issue
- in general there is a better attitude toward live aboard vessels than in the past.

R-2 COMMITTEE OF THE WHOLE MEETING MARCH 3, 2015

Councillor Oliwa reported;

- The Harbour Authority will now meet at the Committee of the Whole meetings.
- Request made to the Advisory to hold their meetings prior to the Harbour Authority meetings to ensure recommendations made by the Harbour Advisory will be addressed by the Authority in a timelier manner.

Recommendations from January 14 HAC meeting were discussed by the Authority:

- Information brochure: to be drafted by staff; will seek input from the Commission for the final document.
- Otter street property: to be discussed during meetings Council will be holding with Parks Canada.
- 52 Steps electrical: discussed with Ms. Rattan and Mr. Braim in the meeting held March 4, 2015. Complex issue which involves not only the cost of electrical but also the long-term plans for 52 Steps.
- Canadian Coast Guard Auxiliary funding: to be forwarded to the budget process, and forward to staff to investigate the funding model.

Councillor Oliwa spoke to the issues raised at the last meeting regarding commercial, charter and sports fishing user groups. Noted – Council is undertaking a review of all fee structures, which includes the business licence bylaw and the harbour bylaw, as well as a review of the maintenance of community assets.

R-4 HARBOUR MANAGER'S REPORT

Kevin Cortes submitted a summary report of harbour activities for January and February 2015.

NEW BUSINESS

Harbour Commission meeting dates set to precede the Harbour Authority Meetings:

- May 6, 2015
- September 2, 2015
- November 4, 2015

Moved by Commissioner Kimoto and seconded by Commissioner Thoms to recommend to the Harbour Authority to investigate whether the CBC radio antennae in the Small Craft Harbour parking lot should be marked for visibility; and to correct the water flowing down Hemlock Street and into the parking lot, by lowering the height of the catch basin.

CARRIED

Moved by Commissioner Charnell seconded by Commissioner Kimoto to recommend to the Authority to look at expansion of the Small Craft Harbour parking lot by filling in the Hemlock Road ditch.

CARRIED

NEXT MEETING

May 6, 2015 7:30 pm at the Ucluelet Community Centre.

ADJOURNMENT

It was moved by Chairperson Parlee to adjourn the meeting at 8:40 pm.

CARRIED